



SMRT Taxis Pte Ltd – Customer Service Assistant

Your job will be to provide excellent customer service in handling Tele-booking, Driver Assist, Corporate & Driver Helpdesk services. You will have to fulfil customers' current and advanced taxi booking requirement as well as to perform administrative duties. You will also have to handle complaints and feedback from customers and drivers in a timely, courteous and accurate manner.

Requirements:

You should possess GCE 'N' or 'O' level with at least 1 year relevant working experience and able to perform shift duties in a 6-day work week, fast-paced environment. You should be customer service oriented, possess good interpersonal skills and be proficient in PC.

Human Resource Division

SMRT Corporation Ltd
251 North Bridge Road
Singapore 179102
Republic Of Singapore
Tel - 6331 1000
Fax - 6334 0247
Email - talentmgt@smrt.com.sg

All materials will be kept in the strictest confidence. Only shortlisted candidates will be notified.

*Have a question or comment about the site? Drop us a line at Customer Relations or call 1800 3368 900.
Our Customer Relations representatives are available to answer your questions and help you find what you need.*