



SMRT Corporation Ltd – Executive, Payroll (Location: Ang Mo Kio)

You will assist to manage the payroll function and liaise with Government agencies on CPF and income tax matters. You will act as liaison between payroll department and Information Technology department to ensure payroll staff understanding and implementation of payroll system requirements and revisions. You will work closely with your payroll staff in identifying need for system revisions, formulating system requests and recommendations, and analyzing post-implementation results of system changes. You will need to verify and evaluates payroll program specifications created by programmers.

Requirements:

You should possess a Degree with at least 3 years of hands-on payroll experience. You should have hands-on experience with SAP software. You should be familiar with statutory requirements and enjoy working with numbers. A meticulous and resourceful leader, you should have excellent interpersonal and communication skills. Possess sound working knowledge of MOM legislation, CPF & IRAS statutory requirements and other local statutory requirements.

Human Resource Division

SMRT Corporation Ltd
251 North Bridge Road
Singapore 179102
Republic Of Singapore
Tel - 6331 1000
Fax - 6334 0247
Email – patrinang@smrt.com.sg

All materials will be kept in the strictest confidence. Only shortlisted candidates will be notified.

*Have a question or comment about the site? Drop us a line at Customer Relations or call 1800 3368 900.
Our Customer Relations representatives are available to answer your questions and help you find what you need.*